



Vice President, Health Access & Service Delivery
February 2017

Job Summary: The Vice President for Health Access & Service Delivery (HASD) is responsible for providing leadership and direction to AccessMatters' core programmatic areas of focus in sexual and reproductive healthcare. The VP for HASD currently supervises a multi-disciplinary team including, but not limited to, the Director of Family Planning; the Director of Community-Based Health Services; and the Senior Program Manager for the HRC Expansion. As AccessMatters explores new opportunities for community impact and business partnerships, the VP for HASD will have responsibility for exploring, negotiating and launching new initiatives while ensuring high-quality outcomes are achieved during that implementation of those initiatives.

This position is responsible for developing and executing systems-based strategies to enhance the service delivery portfolio of the organization. The VP for HASD is a senior leader in the organization, serving as a member of the Senior Leadership and Senior Management Teams, which includes providing enthusiastic leadership in developing and executing on new program and business opportunities, reenergizing existing programs and lines of business, moving forward strategic plan goal attainment, enhancing and maintaining high program quality and contributing to the long-term sustainability of AccessMatters.

Essential Functions:

- Leads an effective multidisciplinary team that strives to close the service delivery chasm between clinical and community sexual and reproductive health priorities.
- Works with Senior Leadership Team to build and implement effective organizational strategies, policies and procedures, as well as monitor complex federal, state, and local budgets.
- Responsible for ongoing relationship management within and across internal departments, external partners and all AccessMatters' provider networks.
- Serves as a liaison and primary contact for key funders at the federal, state and local level.
- Serves on key committees strategically selected to advance the mission and promote the visibility of AccessMatters' clinical and community work.
- Provides oversight and leadership for ensuring consistent and relevant administrative processes are implemented across provider networks and community-based initiatives.
- Ensure open and effective communication and coordination of program and service delivery to benefit consumers across all networks and programs.
- Seeks out, explores and launches new health-based programs and business opportunities to expand access and contribute to financial sustainability of AccessMatters.
- Develops and maintains managed care and related health care and public health expertise to ensure AccessMatters is prepared for, and can identify opportunities related to, changes in health care service delivery and reimbursement.
- Responsible for analyzing public health trends and leading internal teams through the conceptualization, development and submission of large and small grant proposals.



- Contributes to achievement of overall organizational goals by analyzing information, recognizing barriers to success and suggesting ways to improve operations using strategic thinking, team building and strong leadership skills.
- Leads, coaches, mentors and develops program staff to achieve organizational goals.
- Responsible for role modeling AccessMatters' Core Values and contributing to a culture of excellence that is supportive and inclusive of diverse perspectives and ideas.

Knowledge, skills and abilities:

- Knowledge of and experience within the sexual and reproductive healthcare environment.
- Passionate commitment to AccessMatters' mission.
- Ability and desire to work with diverse cultures, populations and institutions across a broad spectrum of community and clinical providers within the field of sexual and reproductive health.
- Strong project management skills with an ability to evaluate problems and identify effective solutions for managing.
- Demonstrated ability with technical project planning and budget management, including scheduling and resource allocation.
- Superior written and verbal communication skills, coupled with highly developed interpersonal skills.
- Demonstrated ability to manage and support multidisciplinary teams that implement highly complex initiatives/projects.
- Knowledge of metrics, analytics and skill in using them to refine performance of staff members and programs.
- Ability to develop a business case and determine expected values and cost/benefit analysis.
- Flexible and open to changing priorities and managing multiple tasks effectively within a compressed timeframe.
- Entrepreneurial spirit, intellectually curious, open to new ideas and solutions.

Education and Experience:

- Master's degree in Public Health, Healthcare, or the Social Science field. Doctoral degree preferred.
- Non-profit executive leadership skill in a public health related field.
- Minimum of 8-10 years of progressive experience planning, developing, and coordinating health programs and services.
- Minimum of five (5) years supervising multi-disciplinary executive management teams.